

**BRIDGE HOUSE SCHOOL**  
**Mandate for Debit Payment Instructions**

**A. AUTHORITY**

Given by (name of account holder) \_\_\_\_\_

Bank \_\_\_\_\_

Branch and Code \_\_\_\_\_

Account Number \_\_\_\_\_

Type of Account: Current (cheque) / Savings /Transmission

Please deduct the Amount

**(A)**

School fees only – 11 equal  
payments

**(B)**

School fees & Ancillary Costs

***(CIRCLE THE LETTER WHICH IS APPLICABLE)***

Date for debit order to be deducted

**(A)**

1<sup>st</sup> monthly

**(B)**

15<sup>th</sup> monthly

***(CIRCLE THE LETTER WHICH IS APPLICABLE)***

In the event that the payment day falls on a Sunday, or recognised South African public holiday, the payment day will automatically be the next ordinary business day.

Payment to be made to:

Bridge House School NPC

BRIDGE HOUSE

P O Box 444

Franschhoek

7690

**FULL NAME OF PUPIL/S**

1. \_\_\_\_\_ Grade. \_\_\_\_\_

2. \_\_\_\_\_ Grade. \_\_\_\_\_

3. \_\_\_\_\_ Grade. \_\_\_\_\_

4. \_\_\_\_\_ Grade. \_\_\_\_\_

**PARENT'S NAME:** \_\_\_\_\_

**TEL:(w)** \_\_\_\_\_ **TEL:(Cell)** \_\_\_\_\_

**ID NO:** \_\_\_\_\_

This signed Authority and mandate refers to our signed Agreement dated \_\_\_\_\_ to pay the school fees due in terms of the school admission policy and fees policy. ("the Agreement")

I/We hereby irrevocably authorise Bridge House School (hereinafter referred to as the School) to issue and deliver payment instructions to your Banker for collection against my/our above-mentioned account at my/our above-mentioned Bank (or any other Bank or branch to which I/we may transfer my/our account) on condition that the sum of such payment instructions will never exceed my/our obligations as agreed to in the Agreement and commencing on \_\_\_\_\_ (date) \_\_\_\_\_ and continuing until this Authority and Mandate is terminated by/me by giving you notice in writing of not less than 20 ordinary working days, and sent by prepaid registered post or delivered to your address as indicated above, or such time as when my children leave Bridge House School and our Agreement is then cancelled.

I understand that the withdrawals hereby authorised will be processed through a computerised system provided by the South African Banks. I also understand that details of each withdrawal will be printed on my Bank statement. Such must contain a number, which must be included in the said payment instruction and if provided to me should enable me to identify the Agreement. This number must be added to this form in Section D before the issuing of any payment instruction.

**B. MANDATE**

I/We acknowledge that all payment instructions issued by you shall be treated by my/our above-mentioned Bank as if the instructions have been issued by me/us personally.

**C. CANCELLATION**

I/We acknowledge that although this Authority and Mandate may be cancelled by me/us, such cancellation will not cancel the Agreement. I/We shall not be entitled to any refund of amounts which you have withdrawn while this Authority was in force, if such amount were legally owing to you.

**D. ASSIGNMENT**

I/We acknowledge that this Authority may be ceded or assigned to a third party if the Agreement is also ceded or assigned to that third party, but in the absence of such assignment of the Agreement, this authority and Mandate cannot be assigned to any third party.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
(Signature as used for operating on the account) (Assisted By)

**E. AGREEMENT REFERENCE NUMBER ( Bridge House School fee account reference number)**

This agreement reference number is \_\_\_\_\_

*BRIDGE HOUSE SCHOOL  
TUITION FEES  
Standard Bank  
Account no: 372 458 696  
Branch code: 05 10 01  
Swift Code: SBZAJJ*